

ALLOTMENT LETTER

[Details of the customer]

Re: Allotment of [details of the residential unit]

Dear Sir/Madam,

We thank you for applying for the purchase of [name of the unit].

With reference to your application dated [date], we allot you [details of the residential unit along with area].

The application money of Rs. [details] paid by you along with the application form shall be treated as earnest money paid by you to our company, which will be adjusted against the total consideration. The balance consideration is to be paid by you as per the schedule of payments enclosed herewith. This amount is exclusive of taxes.

You will be receiving the agreement for sale as mentioned in the application form and we request you to execute the same within seven days of receiving it.

Please do not hesitate to call at [number] or write to [email] for clarifications, if any.

Thanking you