

( On Company Letterhead )

**Allotment Letter**

Dated.....

Dear .....

R/O.....

.....

.....

Reg: **Allotment of Villa No..... built on plot ..... Having plot area 500 sq  
mts and Carpet area..... sq mts**

In pursuance to our discussions and subsequent agreement, M/S Sattva Villa LLP is pleased to allot in your name, Villa No... having area as mentioned above for a total sale amount of Rs..... ( Rs..... Only).

We acknowledge receipt of the full sale value of Rs..... ( Rs..... Only) and today, i.e....., we have handed over the allotment cum possession of the Villa no.... in a vacant and unencumbered state.

We have also handed over the keys of the Villa as well as a set of all drawings and documents as per requirement.

Kindly acknowledge receipt of the above as well as taking over possession of the Villa.

Warmest regards

For M/S Sattva Villas LLP

Possession taken over

( Partner)

(.....)